



# LAKE BARRINGTON SHORES COMMUNITY HOA

Form Name:

Effective Date:

Rev:

1/9/19

GUEST TRANSPONDER APPLICATION

Doc No:

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<b>Unit Owner Name</b>						
<b>Unit Owner Address</b>						
<b>Guest Name</b>						
<b>Guest Address</b>						
<b>Guest Contact Tel:</b>						
<b>Make</b>	<b>Model</b>	<b>Year</b>	<b>Color</b>	<b>License</b>	<b>Transponder #</b>	
<b>Date Issued:</b>		<b>Fee Paid:</b>		<b>Check #</b>		
<b>Renewal Date</b>		<b>Fee Paid</b>		<b>Check #</b>		

*Unit Owner: Please read, initial, and sign indicating consent and agreement of the points below.*

<b>Initial</b>	
	I have provided a copy of the LBCHA Vehicle Regulations and Guest Transponder policy and agree to abide by all terms.
	I understand that the I am responsible for my Guests actions and any associated fines as a result of the violation of the association's rules or damage to property.
	I understand that the transponder is NOT TRANSFERABLE and is only to be used for a Guest vehicle and not an additional vehicle for a resident of my home.
	I shall immediately notify the management office if the Guest Vehicle is no longer in use and will return the transponder to the management office.
	A copy of the Guest Vehicle Registration or Bill of Sale is attached.

Signature

Name

Title

Date

## LAKE BARRINGTON SHORES COMMUNITY HOMEOWNERS ASSOCIATION

### GUEST TRANSPONDER POLICY

In an effort to reduce traffic from the main gate on Rte. 59, transponders may be issued for up to (2) guests of a Unit Owner under the following guidelines.

#### 1. Adherence to Policies

- a. **Motor Vehicle Regulations** – All guests must obey posted and non-posted Lake Barrington Community Homeowners Association (LBCHA) Motor Vehicle Regulations. A copy of the LBCHA Motor Vehicle Regulations and parking rules for the Condominium Association shall be provided to guests who are issued a transponder.
- b. **Citations** – In the event that citation(s) are issued, they will accumulate collectively against the Unit Owner and not the guest. The Unit Owner agrees to pay the fines associated with the citations within 30 days of issuance. Failure to pay fine will result in all guest transponders being deactivated.
- c. **Purpose/ No Access to Amenities** – Transponders are issued for the sole purpose of ease of access and relief of traffic at the main gate. There shall be no use of the association's amenities or other purposes without the guest being accompanied by the Unit Owner. Failure to comply will result in all guest transponders being deactivated and no future guest transponders will be issued for that home.
- d. **Evidence of Ownership** – A guest may not apply for a transponder. The Unit Owner must apply for a transponder for their guest. A copy of the vehicle registration or bill of sale is required as evidence that the vehicle is not owned by the Unit Owner or resident. The Guest Vehicle must be brought to the property for the management office to affix the transponder.
- e. **Transponder Use** – The transponder must be used only for its assigned guest vehicle and not for a Unit Owner or Resident vehicle. The transponder must not be transferred. If found to be transferred or used for a Unit Owner or Resident vehicle, all guest transponders will be deactivated, a \$100 fine will be assessed to the Unit Owner, and no future guest transponders will be issued for that Unit Owner.
- f. **Trucks** – As several condominium associations within Lake Barrington Shores do not allow trucks to be parked overnight on the driveway, due to this reason, transponders will not be issued to trucks.

#### 2. Term

- a. **Annual** – Guest transponders will be issued annually and will expire 12/31 of each year. The fee for a guest transponder will not be pro-rated.
- b. **Unit Owner or Resident Vehicle** – For the purposes of this policy, a vehicle is considered a Unit Owner or Resident Vehicle if parked within Lake Barrington Shores consecutively for 7 evenings.

#### 3. Cost

- a. Annual Transponders - \$35 each to be renewed annually

#### 4. Failure to Comply

- a. **Failure to Comply** - Should a guest fail to comply with these guidelines or the parking rules of the Condominium, the transponder may be revoked for all guest transponders assigned to that home. Additionally, fines may be assessed against the Unit Owner as defined in the association's Rules & Regulations.

## **Vehicle Rules and Regulations**

### **Under the Authority of the LBCHA**

#### **B. VEHICLE REGISTRATION**

1. **Registration** - All motor vehicles of LBS Residents must be registered with the Management Office. All vehicles must have a current State registration. Either a transponder must be permanently affixed to the windshield or a Visitor Pass must be displayed on the dashboard of any vehicle when on the grounds of the LBS Community. If a vehicle has neither, it is subject to ticketing.
2. **Residency** - Only Unit Owners and Residents living with them and approved lessees may have a transponder. Residency must be verified by producing one of the following documents that show the name of the Resident and his/her address here in the LBS Community: driver's license, insurance card showing proof of insurance, State issued ID or State voter registration card. New Residents must fill out and return the required Registration Form for Transponders.
3. **Permitted Vehicles** - Permitted vehicles are non-commercial automobiles and vans, with standard suspensions and configurations of a size which fit into the Unit Owner's garage and are licensed as a passenger vehicle. Exceptions must be approved and documented by the respective Condominium Board.

#### **C. TRANSPONDERS**

1. Number of Transponders - A unit with a one-car garage may be issued up to two transponders and have two cars on the premises only if there are permanent parking spaces for both vehicles; a unit with a two-car garage may be issued up to four transponders and have four cars on the premises only if there are permanent parking spaces available for these vehicles. A permanent parking space is the space within the garage, driveway in front of garage, or space assigned in writing by the Condominium Association. Unit Owners may also purchase up to 2 Guest Transponders for frequent visitors. Please consult the "Guest Transponder Policy" found at the Management Office for details on this.
2. Numbered transponders are issued and installed by the Management Office staff only onto vehicles registered on the Lake Barrington Shores Vehicle Form.
3. The transponders shall be permanently attached to the inside lower driver's side of the windshield of the vehicle to which they have been registered. Other attachment places may be authorized by the Authorized Agent.
4. When a Unit Owner/Resident acquires a different vehicle, the transponder from the formerly-owned vehicle shall be removed by the Resident and returned to the Management Office for deactivation. Proof of ownership and showing the date of acquiring the vehicle, i.e., either the State vehicle registration form or purchase contract for the vehicle, shall accompany any request for a new or replacement transponder.
5. LBCHA charges a fee for installing each transponder issued to any Resident or authorized guest. Please consult management office for current fee.
6. An appointment must be made by the Resident with the Management Office to install or replace transponders.

## **Vehicle Rules and Regulations Under the Authority of the LBCHA**

7. If a transponder is removed from the windshield and used as a handheld device or given to anyone other than the registered Resident, the transponder shall be confiscated and/or deactivated. Lost, stolen, unattached, confiscated or deactivated transponders can be replaced or **retrieved with payment of the following fees:**
  - a. **One hundred dollars (\$100.00) for a confiscated, unattached, or deactivated transponder.**
  - b. **Thirty-five dollars (\$35.00) for a lost or stolen transponder.**
8. Residents who move to another condominium within the LBS Community shall notify the Management Office of their new address.

### **I. MOTOR VEHICLE REGULATIONS**

#### **A. VEHICLE MOVING VIOLATIONS**

1. The speed limit within the LBS Community, as posted, is 20 mph. Any Resident, guest or vendor cited by a Public Safety Officer of LBCHA while operating a motor vehicle at a speed greater than the posted is subject to being fined.
2. The LBCHA streets are designed and intended to be safely used primarily by vehicles that are recognized as lawful means on transportation on streets and roads. All rules and regulations relating to the use of LBCHA streets shall be interpreted consistent with that intention for the safe use of the streets.
3. The fines for all moving violations are as follows:

##### **20-25 mph or not making a full stop at a stop sign**

- **1st Offense per Unit = Warning**
- **2nd Offense per Unit = Warning**
- **3rd Offense per Unit = \$100.00 Fine**

##### **26-35 mph**

- **1st Offense per Unit = \$25.00 Fine**
- **2nd Offense per Unit = \$50.00 Fine**
- **3rd Offense per Unit = \$100.00 Fine**

##### **Greater than 35 mph**

- **1st Offense and each repeated offense per Unit = \$100.00 Fine**

##### **Tailgating At Entry Gates**

- **Unit Owners (or their residents or guests) found to be tailgating at any of the entry gates = \$100 Fine**

**Tailgating is defined as to drive too closely behind another vehicle for the purpose of entering through the gate without an active vehicle transponder.**

##### **Gate Strike**

- **Unit owners (or their residents or guests) whose vehicle strike the entry gates = \$50 Fine**
- **The cost to repair any damage to the gate arm may also be charged back.**

## **Vehicle Rules and Regulations**

### **Under the Authority of the LBCHA**

In addition to the \$100 fine for the 3rd offense and thereafter for moving violation citations, offenders will be referred to the Master Board or its designated body for further action. The institution of fines will be based on the date of the first offense within any consecutive 12-month period. All collected fines will be the property of the LBCHA.

4. Individuals who are ticketed for exceeding 35 mph will be fined \$100.00 without a warning.
5. If a violator is a guest of a Resident, the Resident will be notified immediately.
6. If a Resident or guest receives a third or subsequent citation, the violator will be required to appear before the Master Board or its designated body for a hearing to determine what additional action may be called for to address the vehicle moving violations. The date and time of appearance will be determined by the Master Board. If a Resident fails to appear or show cause, said Master Board may take action deemed necessary to ensure conformance with the traffic rules, including, but not limited to, confiscation or deactivation of the Resident's vehicle transponder, suspension of driving and/or other privileges at LBS, and greatly increased fines. For guests, future access to LBS may be restricted.
7. Any person stopped for a moving traffic violation who (i) then drives away after the stop or (ii) refuses to show proper identification after the stop shall incur an additional violation which will be considered a separate offense and will have a ticket issued in addition to the initial stop violation.
8. All motor-driven vehicles driven on LBCHA streets shall be properly licensed and driven by licensed drivers, except for motorized scooters used by handicapped persons.
9. All vehicles (including bicycles) must observe all speed and traffic regulations.
10. Vehicles with abnormally loud exhaust systems 95 dB or more, such as motorcycles, shall be driven in such a manner as to not disturb others.
11. Workers engaged by individual unit owners, including moving companies, are permitted only to work Monday through Friday between 7:00 a.m. and 7:00 p.m. and Saturday and Sunday between 7:00 a.m. and 3:00 p.m. so that neighbors are not disturbed by the noise. Emergency repairs by utility companies (electric, telephone, sewer and water) can be done at any time. Trucks are not to be left unattended and "idling".
12. No vehicle shall be driven within the LBCHA unless it is either licensed by or recognized under Illinois law to be a lawful means of transportation on public roads and highways within the State of Illinois. The Master Board is empowered to grant exemptions on an individual owner or resident basis for good cause.

#### **B. LBCHA PARKING AND PARKING VIOLATIONS**

1. Citations for parking violations shall be issued in areas where parking is prohibited by current rules and regulations. The Management Office will be informed of the citation.
2. Resident and guest parking is permitted on the streets, and other LBCHA areas with the following restrictions:
  - a. Park only on one side of a street, observing all "No Parking This Side" and other restrictive signs where posted. Never park on both sides of a street so that access of emergency vehicles would

## **Vehicle Rules and Regulations**

### **Under the Authority of the LBCHA**

be limited or blocked.

- b. Always park in the direction of traffic flow.
  - c. Do not park on the grass—all wheels must be on the pavement. (Warning tickets only, unless a serious or multiple violations)
3. Overnight parking, 2:00 a.m. to 6:00 a.m., is not permitted on any street, or at the Marina, Ballfield and Recreation Center parking lots without prior authorization from the Management Office. Management may issue temporary permit to Residents for overnight parking at the Marina, Ballfield, East Miller Lot and West Miller lot. The temporary permit shall be for one vehicle per home for up to 7 days. Residents may request a renewal of the temporary permit from management for a maximum of 12 times in a calendar year.
  4. Unit Owners are responsible for parking compliance of their guests or the trades' people servicing their unit.
  5. Guests arriving in recreational vehicles, trucks or cars may park overnight at the LBCHA lot just west of the Miller Gate, if space is available, and if it is approved in advance by the Management Office. This parking is for a temporary period approved in advance. No one is allowed to live in recreational vehicles while on LBCHA premises or Unit driveways.
  6. Recreational and commercial vehicles, trailers, campers, boats, motorcycles and trucks of any kind shall not be parked on streets at any time. The sole exception shall be commercial vehicles temporarily parked by trades' people serving residential needs. Owners of the offending vehicles or boats will be ticketed. "Recreational vehicles" shall be defined as any vehicle bearing a valid recreational license plate.
  7. The parking violation fines are as follows:
    - **1st Offense — warning**
    - **2nd Offense — \$25.00 fine**
    - **3rd Offense & thereafter — \$50.00 fine**
    - **Handicap parking violation — \$100 fine without warning**

The institution of fines will be based on the date of the first offense within any consecutive 12-month period. All collected fines will be the property of the LBCHA.

8. Any vehicle on the streets, on driveways, or in a LBCHA parking lot which is wrecked, burned, partially dismantled or in a state of disrepair rendering it incapable of being driven in its present condition is subject to being ticketed and must be removed within 15 days. If not removed by the owner, the association will arrange for removal, the cost of which will be charged to the Unit Owner's account.

9. Any vehicle which is parked in a non-assigned Guest Parking space or at Marina, Ballfield, Recreation Center, East Miller Lot or West Miller Lot which has not been used or moved for at least seven consecutive days may be ticketed unless such parking was approved in advance by the Management Office.