



LAKE BARRINGTON SHORES COMMUNITY HOA

Form Name:

GUEST TRANSPONDER APPLICATION

Effective Date:

1/9/19

Rev:

Doc No:

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Unit Owner Name					
Unit Owner Address					
Guest Name					
Guest Address					
Guest Contact Tel:					
Make	Model	Year	Color	License	Transponder #
Date Issued:		Fee Paid:		Check #	
Renewal Date		Fee Paid		Check #	

Unit Owner: Please read, initial, and sign indicating consent and agreement of the points below.

Initial	
	I have provided a copy of the LBCHA Vehicle Regulations and Guest Transponder policy and agree to abide by all terms.
	I understand that the I am responsible for my Guests actions and any associated fines as a result of the violation of the association's rules or damage to property.
	I understand that the transponder is NOT TRANSFERABLE and is only to be used for a Guest vehicle and not an additional vehicle for a resident of my home.
	I shall immediately notify the management office if the Guest Vehicle is no longer in use and will return the transponder to the management office.
	A copy of the Guest Vehicle Registration or Bill of Sale is attached.

Signature

Name

Date

LAKE BARRINGTON SHORES COMMUNITY HOMEOWNERS ASSOCIATION

GUEST TRANSPONDER POLICY

In an effort to improve access for frequent unit owner guests, transponders may be issued for up to (4) guests of a Unit Owner under the following guidelines.

1. Adherence to Policies

- a. **Motor Vehicle Regulations** – All guests must obey posted and non-posted Lake Barrington Community Homeowners Association (LBCHA) Motor Vehicle Regulations. A copy of the LBCHA Motor Vehicle Regulations and parking rules for the Condominium Association shall be provided to guests who are issued a transponder.
- b. **Citations** – In the event that citation(s) are issued, they will accumulate collectively against the Unit Owner and not the guest. The Unit Owner agrees to pay the fines associated with the citations within 30 days of issuance. Failure to pay fine will result in all guest transponders being deactivated.
- c. **Purpose/ No Access to Amenities** – Transponders are issued for the sole purpose of ease of access and relief of traffic congestion. There shall be no use of the association's amenities or other purposes without the guest being accompanied by the Unit Owner. Failure to comply will result in all guest transponders being deactivated and no future guest transponders will be issued for that home.
- d. **Evidence of Ownership** – A guest may not apply for a transponder. The Unit Owner must apply for a transponder for their guest. A copy of the vehicle registration or bill of sale is required as evidence that the vehicle is not owned by the Unit Owner or resident. The Guest Vehicle must be brought to the property for the management office to affix the transponder.
- e. **Transponder Use** – The transponder must be used only for its assigned guest vehicle and not for a Unit Owner or Resident vehicle. The transponder must not be transferred. If found to be transferred or used for a Unit Owner or Resident vehicle, all guest transponders will be deactivated, a \$100 fine will be assessed to the Unit Owner, and no future guest transponders will be issued for that Unit Owner

2. Term

- a. **Annual** – Guest transponders will be issued annually and will expire 12/31 of each year. The fee for a guest transponder will not be pro-rated.
- b. **Unit Owner or Resident Vehicle** – For the purposes of this policy, a vehicle is considered a Unit Owner or Resident Vehicle if parked within Lake Barrington Shores consecutively for 7 evenings.

3. Cost

- a. **Annual Transponders** - Transponders to be renewed annually at the then and current published cost.

4. Failure to Comply

- a. **Failure to Comply** - Should a guest fail to comply with these guidelines or the parking rules of the Condominium, the transponder may be revoked for all guest transponders assigned to that home. Additionally, fines may be assessed against the Unit Owner as defined in the association's Rules & Regulations.

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Amendment to Rules – Approved at 5-11-22 Board of Directors Meeting

4. The fines for all moving violations are as follows:

Incomplete stop at a Stop Sign

Not making a complete stop at a stop sign. (A complete stop is when there is no forward momentum and the speedometer is at 0.

- Each Offense per Unit = \$100 Fine

1-5 mph over the speed limit

- 1st Offense per Unit = Warning
- 2nd Offense per Unit = Warning
- 3rd Offense per Unit and thereafter = \$100.00 Fine

Escalating violations reset on January 1 annually.

6-10 mph over the speed limit

- Each Offense per Unit = \$120.00 Fine

11-15 mph over the speed limit

- Each Offense per Unit = \$160.00 Fine

Greater than 16 mph over the speed limit

- Each offense per Unit = \$300.00 Fine

Tailgating At Entry Gates

- Each offense per Unit = \$100 Fine. Tailgating is defined as to drive closely behind another vehicle and so entering through the gate without an active vehicle transponder.

Gate Strike

- Each offense per Unit = \$50 Fine. A gate strike is defined as a Unit owner's (or their residents or guests) vehicle strike the entry gates.
- The cost to repair any damage to the gate arm may also be charged back to the Unit owner (or their residents or guests).

All collected fines are the property of the LBCHA.

5. If a violator is a guest of a Resident, the Resident will be notified immediately.
6. If the violator is a vendor, contractor, service provider, delivery service, or taxi service (hereinafter "provider") of a unit owner the citation will not be charged to the unit owner.

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Instead Public Safety will

- a. Attempt to contact the provider and notify them of the citation.
 - b. Citation will be tracked by license plate number. Public Safety will alert provider of outstanding citation at next entry.
 - c. Provider will be required to pay citation.
 - d. Next offense or next offense and failure to pay citation will result in denial of entry.
7. If the Unit Owner believes no violation has occurred, within twenty-one days of receipt of the citation, the Unit Owner must submit, in writing, a request for hearing concerning the citation.
 8. If citations remain unpaid for a period of 60 days or longer, the transponders associated with the Unit may be deactivated.
 9. If a Resident or guest receives a third or subsequent citation, the violator will be required to appear before the Master Board or its designated body for a hearing to determine what additional action may be called for to address the vehicle moving violations. The date and time of appearance will be determined by the Master Board. If a Resident fails to appear or show cause, the Master Board may take action deemed necessary to ensure conformance with the traffic rules, including, but not limited to, deactivation of the Resident's vehicle transponder, suspension of driving and/or other privileges at LBS, and greatly increased fines. For guests, future access to LBS may be restricted.
 10. Any person stopped for a moving traffic violation who (i) then drives away / flees (ii) refuses to show proper identification after the stop shall incur an additional violation which will be considered a separate offense and will have a ticket issued in addition to the initial violation.

C. LBCHA PARKING AND PARKING VIOLATIONS

1. Citations for parking violations shall be issued in areas where parking is prohibited by current rules and regulations. The Management Office will be informed of the citation.
2. Resident and guest parking is permitted on the streets, and other LBCHA areas with the following restrictions:

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- a. Park only on one side of a street, observing all “No Parking This Side” and other restrictive signs, where posted. Never park on both sides of a street so that access of emergency vehicles would be limited or blocked.
 - b. Always park in the direction of traffic flow.
 - c. Do not park on the grass—all wheels must be on the pavement. (Warning tickets only, unless a serious or multiple violations)
3. Overnight parking, 2:00 a.m. to 6:00 a.m., is not permitted on any street, or at the Marina, Ballfield, Miller Lots and Lodge parking lots without prior authorization from the Management **or, if after business hours, Public Safety.**
4. Management may issue temporary permit to Residents for overnight parking at the, Ballfield, Lodge, and Miller lots.
5. Temporary permits must be for one vehicle per unit for no more than 7 consecutive days. Temporary permits are not for use as permanent parking space.
6. A permanent parking space is defined as the space within the garage, driveway in front of garage, or space assigned in writing by the Condominium Association.
7. Permits will be refused if it is deemed by Management, Public Safety, or the Board that temporary permits or vehicle parking at the Marina, Ballfield, Lodge or Miller Lots are being used to replace permanent parking.
8. Leased Parking Space is available at the Miller lot for non-commercial vehicles, please contact management for details.
9. Unit Owners are responsible for parking compliance of their guests or the trades’ people servicing their unit.
10. Guests arriving in recreational vehicles, trucks or cars may park overnight at the LBCHA lot just west of the Miller Gate, if space is available, and if it is approved in advance by the Management Office. This parking is for a temporary period approved in advance and not to exceed 7 days. No one is allowed to live in recreational vehicles while on LBCHA premises or Unit driveways.
11. Recreational and commercial vehicles, trailers, campers, boats, motorcycles and trucks of any kind shall not be parked on streets at any time. The sole exception shall be commercial vehicles

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temporarily parked by trades' people serving residential needs.

Owners of the offending vehicles or boats will be ticketed.

"Recreational vehicles" shall be defined as any vehicle bearing a valid recreational license plate.

12. Any vehicle on the streets, on driveways, or in an LBCHA parking lot which is wrecked, burned, partially dismantled or in a state of disrepair rendering it incapable of being driven in its present condition is subject to being ticketed and must be removed within 7 days. If not removed by the owner, the association will arrange for removal, the cost of which will be charged to the Unit Owner's account.

13. Parking violation fines are as follows:

- Each Offense (each day in violation) — \$25.00 fine
- Handicap parking violation — \$100 fine

All collected fines are the property of the LBCHA.